

GRANT APPLICATION FORM

We are applying for a:

Grant to Boxley organisation/ volunteer group	Village Hall Grant	Grant to other organisations
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(Delete as appropriate)

Name of Organisation and status (Charity, Trust etc)	
Contact details	
Position within Organisation	
Telephone number	
Address	
Email address	
Charity number if applicable	

Amount requested	
When are funds required?	
Estimated number of Boxley parishioners to benefit from this grant	
How does your application impact/benefit the wider community?	
Have you ever received a grant from Boxley Parish Council and when.	Yes/No
If yes, please state when and what it was for.	

Project for which Grant is requested for (Please give details of specific expenses that the grant will be used to cover and how it meets our criteria)

Total amount of funds needed for this project	
How much has already been raised	
Details of any other grants applied for in relation to this project	
Have you included a copy of your constitution?	
Have you included a copy of you last year end accounts?	
Are there any restrictions on who can use/access the services?	
How does your application align with Boxley Parish Councils Equal Opportunities Policy or have you included your own?	

I have read and understood the Boxley Parish Council Grants Policy and agree to abide by the conditions therein.

Signed Date

For Office use only

Decision by PC:	
Cost Centre and cost code	
Any conditions to be placed when making donation	
Minute number	
Date Grant paid	